



**MINUTES**  
Meeting No. 701

November 19, 2020  
Virtual Zoom Meeting Video and Call-information provided

Steve Snider called the meeting to order at 7:31 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Ian Northrip, Terri Scott, Dan Montopoli, Meredith Neal, Jason Kors, Alex Hogan, and Karsen Keever.

TCRA Members Absent: Kimber Starr, Tera Williams, and Lacey Barker,.

TCRA Staff in Attendance: Danai Mangum, Karlee Iverson, Jason Meija, Drena Sellers, Carol Wolfe, Will Suarez, Felicia Medlen, Erika Bartlett, Carrie Wickstrom, and Heidi Burbidge.

Guests in Attendance: Jennifer Hines

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for November 5, 2020
2. TCRA October 2020 Check Register Report

**MOTION:** Ian Northrip motioned to approve the consent agenda. Meredith Neal seconded the motion, which passed unanimously.

**HOUSING**

3. 35th and Pacific Acquisition Update – Felicia Medlen

Staff recommended next steps regarding City of Tacoma surplus property located at 35<sup>th</sup> and Pacific and its use for affordable housing.

**MOTION:** Ian Northrip motioned to approve staff to execute and administer a contract for an environmental and geotechnical assessment of the City of Tacoma property located at 35th and Pacific, with the City of Tacoma to cover the costs of assessments, to determine the property's viability as a potential site for affordable housing. Terri Scott seconded the motion, which was approved unanimously.

**ECONOMIC DEVELOPMENT**

4. IX RLF Administration Plan Amendment Scoring Range – Will Suarez

Staff recommended a scoring range of 5 to 32 points for awarding 5-year business loans up to \$25,000 to businesses that opened during or prior to 2019. The Board requested revisions to the scoring metric for Sales, General, and Administrative Expenses, which lowered the proposed, minimum threshold for approval to 3 points. The Board requested additional information on how federal Empowerment Zones, HUBZones, and Opportunity Zones overlap with the scoring metric for the City of Tacoma's Equity Index.

**MOTION:** Ian Northrip motioned to postpone this item to an upcoming TCRA Board meeting. Alex Hogan seconded the motion, which passed unanimously.

**EXECUTIVE SESSION**

The Board did not enter into an Executive Session.

**FOR THE GOOD OF THE ORDER**

No items were presented for the good of the order.

**MOTION:** Ian motioned to excuse Kimber Starr, Lacey Barker, and Tera Williams. Alex Hogan seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 9:06 a.m.

Respectfully Submitted,



Dan Montopoli